



RESERVE BANK OF NEW ZEALAND SCHOLARSHIP APPLICATION FORM

In your covering letter please explain your reasons for applying for a scholarship with the Reserve Bank of New Zealand and the qualities you believe you will bring to the position (note you are offered a job with the bank on completion of your course).

Please attach a CV that includes the following information:

- a *photocopy* of your official university transcripts (or unofficial, verified transcripts), including all of your papers undertaken during your current or previous qualifications;
- evidence that you are enrolled in your course for the coming year;
- any qualifications already obtained;
- other relevant training or educational courses;
- membership of any groups; and
- any part or full time employment experience.

Please also fill out the following information and attach a *signed* copy to the front of your application.

Please attach all documents with a staple in the top left hand corner. Do not bind documents.

Send to:
Nicky Riches
Human Resources Adviser
Reserve Bank of New Zealand
PO Box 2498
Wellington

Telephone: 04 471 3680
Fax: 04 471 2270

Personal Details

Title: Ms Mr Mrs Miss (Circle one)

Last Name:

First Names:

Home Address:

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.....

Telephone: Daytime:

Evening:

Email:

Postal Address:
(if different from above)

.....

Post Code:

Academic History(please enclose photocopies or originals of certificates/academic records):

University:

Degree/s:

Major/s:

Grade Average:.....

Date of Completion:

Current Study

What qualification are you currently working towards obtaining?

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Please list the papers involved or proposed research topic: (please enclose proof of your enrolment in this course):

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Please note the date you intend to complete this qualification:

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References

Please provide the names of two or three people that we may contact for verbal references. Please ensure that one is a current lecturer of a paper that you are undertaking or have recently undertaken that would be relevant to the Reserve Bank of New Zealand.

Name:	Position:	Phone number:

May we contact these people in relation to your application? Yes / No

Employment of Relatives

Have you a partner/relative currently employed by the Reserve Bank of New Zealand? Yes / No

If yes, please state person and relationship:

Convictions

Have you ever been convicted of a criminal offence (excluding minor traffic offences)? Yes / No

If yes, please give details _____

If you are offered a position with the Reserve Bank of New Zealand you will be required as a condition of appointment to undergo a security check and a credit rating check.

Do you consent to both of these checks? Yes / No

Health

Please state in writing any injuries or medical conditions caused by gradual process, disease, or infection - for example, hearing loss, repetitive strain injuries - which the tasks of this job may aggravate or contribute to.

In the course of this application your details will be circulated to all relevant parties involved in this vacancy within the Reserve Bank of New Zealand.

If you are unsuccessful in this scholarship application you may be considered for other vacancies within the Reserve Bank of New Zealand. Do you have any objections to your details being circulated to managers in other areas? Yes / No

Declaration

I certify that the answers provided are correct. I understand that any incorrect, misleading or omitted information may disqualify me from appointment, or if I am appointed, make me liable to be dismissed.

Signed:

Date:

Privacy Act 1993: The information collected in this application form will be used only to consider candidates for Reserve Bank of New Zealand scholarship and employment vacancies. It will be viewed by Reserve Bank of New Zealand Management and Human Resources staff when considering applications. Information supplied may also be discussed with referees nominated by the applicant.

The Reserve Bank of New Zealand has an Equal Employment Opportunity policy and a smoke-free work environment.

